

# St. Austin's Catholic Primary School



Local Offer

December 2022-2024

*In our school, where everyone is special,  
we will love and serve as Jesus taught*

# St Austin's Primary School

## **Introduction**

In November 2022 our SENCO and Chair of Governors met with invited parents whose children attend St Austin's School, with varying SEND needs. This became our 'Consultation Team' in creating our Schools' Local Offer. These Parents shared and discussed the support their child is receiving in school. This feedback is what has formulated this Local Offer document. We would like to thank these Parents for their time and support in this process.

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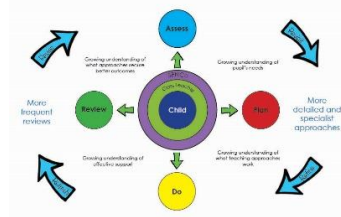
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## 1. How does the school know if a pupil needs extra help and what to do if you think your child may have special educational needs?

Through communication with previous settings (Nursery or previous School) of the child we are able to plan for any needs that the pupil has and put provision in place.

If you believe your child may have SEN please approach the Class Teacher to voice your concerns, in the first instance, followed by the SENCO where you can discuss your child's needs further

The school will follow the Graduated Approach- Assess, Plan, Do and Review.



**Assess-** for Cognition and Learning rigorous assessments are carried out in Maths and English, targets are set according to gaps identified.

For Communication and Interaction the school carries out assessments using the WELKOM scheme of work.

For Social, Emotional and Mental Health the school carries out assessments using the BOXALL profile.

For Sensory and Physical needs the school uses assessments recommended by Occupational Health.

**Plan-** Targets are set according to gaps found in assessments and Interventions are planned for.

**Do-** Interventions are carried out 2-3 times a week, led by LSOs.

**Review-** progress is monitored through looking at work completed, talking to the pupil and assessing progress.

## 2. How will school staff support my child?

All staff members who are involved with your child are responsible for supporting them. This includes Class Teachers, LSOs, subject leaders, SENCO and outreach support agencies.

The Class Teacher is responsible for ensuring your child is receiving the support in class that has been identified according to need this may be through writing frames, fiddle toys, overlays

LSOs are responsible for delivering the interventions, working in small groups or 1:1 with your child.

Subject leaders are responsible for monitoring the progress of your child, ensuring that the support is in place and advising class teachers and LSOs of other support they can implement.

The SENCO is responsible for monitoring progress of your child, ensuring staff working with your child has appropriate and up to date training as well as ensuring all provision is in place for your child.

### **3. How will the curriculum be matched to my child's needs?**

Your child will experience different ways of teaching to enable him/her to be fully involved in their learning. This may involve strategies such as more practical learning or providing different resources amended for specific children. The teacher will use specific approaches which may be suggested by the SENCO or specialist staff from outside agencies so enabling your child to access the learning task.

Your child's All children identified as SEND will be put on the SEND register and a PCP (Pupil Centred Profile) is written.

This PCP will outline the strategies and resources that they will need to support them in their learning.

If your child has an EHCP then they will have the strategies and resources outlined in their plan and this will feed in to their PCP.

These PCPs are reviewed termly by the Class teacher and SENCO.

There is the opportunity for parents to come to school and review their child's targets on the PCP and set new targets with the Class teacher termly.

Your child will be assessed termly through school tests in Reading, Writing and Maths. If your child is unable to access the tests for their year group they will be testing through a system called PIVATs.

Targets will be set according to the results in these tests.

If your child has Social, Emotional and/ or Mental Health needs they will be assessed using a tool called the Boxall Profile and targets will be written according to the outcomes of this assessment.

Outside agency assessments i.e. Educational Psychologist, Speech and Language Therapist, Specialist Learning teachers; will be requested when a more detailed assessment cognitive ability is required through the consortium. (A Panel of SENCOs)

### **4. What support will there be for my child's overall well-being?**

PSHE is taught using the My Life scheme of work throughout the school and this tackles many issues

All teachers support the pastoral needs of all pupils on a daily basis throughout the curriculum.

All Learning support staff are First Aid trained and Medical Policy outlines all protocols for administering prescribed medication

Pupils with Health Care Plans are monitored by the SENCO and where necessary the school nurse/ specialist nurse annually or as and when changes occur.

Any medical needs training will be planned for via the School Nurse

Staff have received training on Epi pen, epilepsy, asthma and the effective use of a defibrillator.

The SENCO and EWO meet termly to look at pupil attendance and punctuality and support parents and families where concerns arise.

The school has a Positive Behaviour Policy.

Any pupils who need specialist support with regards to behaviour, school can access advice or individual assessments via the Consortium and the Local Authority

Further support is available from the Social Inclusion Team, OSSME and Educational Psychology Team.

As a school we promote positive behaviour and implement the behaviour policy using whole school reward system. As an inclusive school, pupil voice is integral and all children can share ideas with the school council at weekly meetings.

Your child can be asked to express their viewpoint on PCP review sheet with the Class teacher or support staff.

### **5. What specialist services and expertise are available at or accessed by the school?**

The school has access to a number of specialised services according to your child's need:

- SENISS (Special Education Needs Intervention Service) works closely with the school to assess children who are identified to be struggling with their Cognition and Learning
- Educational Psychologist- the school has a named Educational Psychologist who will observe your child, carry out assessments according to their need, meet with parents and staff aswell as write reports with recommendations of supporting your child.
- OSSME- we have a practitioner who works with children with SEND in Nursery and Reception on a fortnightly basis. We also have an OSSME practitioner who works on a weekly basis with SEND across Key Stage 1 and 2.
- AQP- Work with individual children weekly who are struggling with their anxieties. They work on techniques to remain calm.
- Seedlings is a service that work weekly with individual children, who have Mental Health difficulties, through a play based therapy service
- Speech and Language work on a period of 8-12 weeks with children who have been referred to the service due to the Speech, Language and Communication Needs.
- The School Nurse works closely with the school and families to support children who have medical needs.

Please see *Liverpool Local Offer* for further services

### **6. What training are the staff supporting children and young people with SEND had or having?**

All staff are SEN trained teachers. Certain staff members have individual SEN qualifications. Whole staff training days are identified by HT and SLT with regard

to SEN. Learning support staff are trained on specific interventions offered by Local Authority (LA).

- PIVATS Training
- Memory Training
- Precision Teaching- support staff
- MITA training- Maximising the Impact of Teaching Assistants
- WELKOM Speech and Language training for EYFS support staff
- Phonics (Little Wandle) training for all staff
- Medical training – see above
- ASD training
- ADHD training
- Sensory training
- Lego Therapy Training
- Sign Along
- PECS

### **7. How will my child be included in activities outside the classroom including school trips?**

A full risk assessment will take place to ensure the safety of your child and other children when taking into account activities outside the classroom. These risk assessments are uploaded on to the local authorities website- EVOLVE.

Activities and trips can only take place with the permission of parents and after a full consultation once the risk assessment is completed.

Where necessary meetings will be held with parents prior to the trip taking part. For those children with high anxieties there are social stories made by the SENCO for the LSO to go through prior to the trip.

The school also take part in events specifically for SEND children which include sports activities days, Gardening club and Nurture group.

### **8. How accessible is the school?**

St Austin's school building is on 2 levels with internal stairs to low level classrooms on KS2 corridor and 3 classrooms in Ks1. However, all ground floor classrooms are accessible from outside areas.

There are 2 disabled toilets in both KS1 and KS2 but no hygiene room or changing table.

School consult with EMTAS (Ethnic Minority and Traveller Advisory Service) and will use their services if an interpreter is required.

Governors, HT, SENCO work alongside the site manager and are responsible to maintain and secure all areas to allow full access arrangements for designated use.

Accessibility arrangements for pupils, parents and staff are reviewed at the Premise Committee with the site manager as and when adjustments need to be made.

### **9. How will the school support my child to join the school and how will the school support my child in transferring to the next stage of education?**

The SENCO will be informed by parents or Nursery Managers, Class teachers, school Nurse, Health Visitor of any pending new admissions to our school who need specific arrangements. The following procedures will then be put in place:

- Meetings with professionals from previous setting
- Meetings with Parents
- Paperwork passed on
- Visits to their previous setting
- Visits set up to the new setting

If your child is transitioning onto a new school or Secondary School the following procedures are put in place

- Meetings with the SENCO, Head of Year,
- Visits made to new setting
- Transition booklets completed
- 1:1/ small group work on transition
- Paperwork passed on to new setting

### **10. How are the school's resources allocated and matched to a child's or young person's special needs?**

St Austin's endeavours to support pupils who are experiencing any level of difficulty though many strategies, interventions and approaches recommended. This support may be specialist materials, equipment or human resources and staff training. Specialist equipment and therapies are determined by School Health alongside NHS specialists.

### **11. How are parents involved in the school? How can I be involved?**

Parents are informed of any parental training/ workshops by LA  
Many parents are invited as visiting speakers to assist in topic work  
Parents are invited in for special events such as masses and assemblies  
Parent receive questionnaires at open evenings  
There are 2 parents on the Governing Body  
St Austin's has a thriving Parents Association (SAPTA)  
Parents are invited to attend school trips including residential  
We promote an open door policy to parents

## 12. Who can I contact for further information?

You can contact any of the following for further information:

- Class teacher
- All staff, Learning Support Staff, Class Teachers, Curriculum Leaders, , Assistant Head Teacher, Deputy Headteacher, Headteacher.
- Any worries parents can contact the Class Teacher in the first instance.
- Office staff can direct you to the school website containing all information or to specific teaching staff
- Mrs S. Hughes, SENCO, via the office staff.
- School Nurse, Health visitor, Children Centres, G.P, EWO
- If you require more information about our school please go to our school website:  
<http://www.st-austins.co.uk>
- Or contact the school office direct – 0151 427 1800

The City Wide Local Offer can be found in the Family Services Directory on the city council website:

<https://liverpool.gov.uk/schools-and-learning/special-educational-needs/send-local-offer/>